

BOARD OF TRUSTEES
The University of West Alabama
Bell Conference Center
March 4, 2013, 2:00 p.m.

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda *(Action Item)*
- IV. Approval of Minutes for December 3, 2012, Board Meeting *(Action Item)*
- V. Report of the Board President (Mr. John Northcutt)
 - A. Report of Ad-hoc Committee to Evaluate University President *(Action Item)*.
 - B. Appointment of the Nominating Committee (See attachment)
- VI. Report of the Student Affairs Committee (Mrs. Rebecca Lewis)
- VII. Report of the Academic Programs Committee (Rev. Willie O'Neal)
- VIII. Report of the University Facilities Committee (Mr. Tom Ballow)
- IX. Report of the Finance Committee (Mr. Terry Bunn)
- X. Report of Institutional Advancement Committee (Mrs. Margaret Lovett)
- XI. Report from the University President (Dr. Richard Holland)
 - A. University's Strategic Plan for October 1, 2013-September 30, 2018
 - June 2013 Planning Retreat
 - September 2013 Present Proposed Plan to Board for discussion and adoption
- XII. Adjourn

Election of Officers for 2013-2016

Bylaws Article I, Section 3a. Annual Meeting

The regular annual meeting of the Board shall be held on the first Monday in June at the University unless the Board shall in regular session determine to hold its meeting at some other time and place.

Bylaws Article I, Section 4. Officers of the Board (Synopsis)

The Board shall elect the following officers from its membership at its annual meeting who will serve for a term of three (3) years or until a successor shall have been elected, and who may not serve successive terms:

President *pro tempore* (herein called the Board President)
Vice President *pro tempore* (herein called the Vice President)
Secretary
Treasurer

Bylaws Article II, Section 2g. Nominating Committees

The Board President shall appoint a Nominating Committee at least twenty (20) days prior to any meeting at which the election of any officers will take place. The Committee shall consist of three (3) members whose duty it shall be to nominate persons to serve as officers of the Board .

BOARD OF TRUSTEES
Regular Meeting
The University of West Alabama
Bell Conference Center
March 4, 2013, 2:00 p.m.

I. CALL TO ORDER

Mr. John Northcutt, President *pro tem*, called the meeting to order. He asked Mrs. Becky Lewis, Secretary, to call the roll.

II. ROLL CALL

Members attending were: Mrs. Jean Anderson, Mr. Terry Bunn, Mrs. Rebecca S. Lewis, Mrs. Margaret Lovett, Mr. John Northcutt, Rev. Willie O'Neil, Mr. Alex Saad, Mr. Bill Sager, Mr. Jerry F. Smith, and Mr. Thed Spree. Absent: Mr. Thomas Ballow, Mr. Randall Hillman, and Mr. Victor Vernon. Mrs. Lewis announced that a quorum was present. Mr. Mike Kendrick, University Attorney, was also present.

III. APPROVAL OF AGENDA

Mr. Northcutt asked for a motion to approve the agenda for today's meeting. Mr. Bunn moved to approve the agenda, Mr. Smith seconded the motion, and the agenda was approved.

IV. APPROVAL OF MINUTES FOR December 3, 2012, BOARD MEETING

Mr. Spree made a motion to approve the minutes from the meeting held on December 3, 2012; Mrs. Lovett seconded the motion; and the motion was approved.

V. REPORT OF THE BOARD PRESIDENT

A. Report of the Ad-hoc Committee to Evaluate University President (Action Item)

Mr. Northcutt asked Mr. Bill Sager, Chair of the Ad-hoc Committee, to present this report. Mr. Sager reported that he sent out a survey to the full Board. He said the information was summarized and sent to the Trustees. Mr. Sager thanked all members of the Committee. He stated it was very difficult to do the evaluation over the Christmas holidays, indicating that the charge to the group was to review and submit a report on the evaluation by the December meeting. Mr. Sager said this could not be done and requested that this process each year begin in August. He recommended that the University President submit his report in August to the Board President, who will forward it on to the Ad-hoc Committee. Mr. Smith recommended that the Board members have more discussion before the Ad-hoc Committee begins its work on the evaluation. Mr. Sager reported that he only received 9 responses on the survey out of 13 trustees. He said he and Mr. Northcutt met with Dr. Holland to discuss the evaluation.

Mr. Sager read a letter that would serve as the official presidential evaluation. In the letter, he stated that the respondents to the survey concluded that President Holland has done an excellent job in leading the University and adhering to the long-range plan in less than favorable economic times.

Mrs. Anderson made a motion to accept the evaluation, Mr. Spree seconded the motion, and the motion passed.

B. Appointment of the Nominating Committee

Mr. Northcutt said it is time again to appoint a nominating committee to come up with a slate of officers for the Board, and stated they will serve a three-year term. He announced the members to serve on the Nominating Committee, as follows: Mrs. Jean Anderson, Mr. Terry Bunn, and Mr. Jerry Smith. He said the officers to be elected are: President *pro tempore*, Vice President *pro tempore*, Secretary, and Treasurer. Mr. Northcutt asked that the Nominating Committee meet prior to the June Board Meeting and develop a proposed list of officers to present to the full Board at its annual meeting on June 3, 2013.

VI. REPORT OF STUDENT AFFAIRS COMMITTEE

Mr. Northcutt requested Mrs. Rebecca Lewis to present this report. Mrs. Lewis reported that the Committee met earlier today and heard a wonderful report from Mr. Buckalew. She said the housing occupancy rate is good and stated they discussed the upgrading of the Fitness Center. Mrs. Lewis said the Committee was told how the Federal sequester may affect the amount of financial aid students would be awarded, i.e. it most likely will eliminate about 9 student jobs.

VII. REPORT OF THE ACADEMIC AFFAIRS COMMITTEE

Rev. O'Neil, Chair of this Committee, reported that the Academic Affairs Committee met earlier today, and he said Provost Taylor discussed the new programs that have been sent to the Alabama Commission on Higher Education and SACS for approval. He said Dr. Taylor discussed enhancing the marketing efforts for the programs that are offered online and on-campus, along with trying to increase the enrollment. Rev. O'Neil stated that there are two members of the faculty who are participating in the Leadership Development Program, a \$2.2 million grant was awarded by the U.S. Department of Labor to be used for training certain identified potential workers in manufacturing technology, and stated that there will be a SACS visiting team on campus in April and a decision for reaccreditation will be announced at the SACS annual meeting in December.

Mr. Saad asked if the University Registrar could come to one of the meetings of the Academic Committee and report exactly how many students are enrolled, and he indicated this would be one way to have accurate information. He said he would like to know the FTE enrollment, exactly the number of men and women students, how many first-time freshmen and how it is computed to FTE figures. Mr. Northcutt said this matter would be taken under consideration.

VIII. REPORT OF THE UNIVERSITY FACILITIES COMMITTEE

Mr. Terry Bunn, acting as Chair in Mr. Ballow's absence, reported that the Committee met this morning and received a status report on all current projects and future projects on campus. He said that the Young Hall Cafeteria Project was designed by Pearson, Humphries, Jones and Associates, Architects, and that the new wing will be opened right after Spring Break, with the other renovation work proceeding at that time. *Mr. Bunn said that a few of the future projects were underestimated and came in with higher bids than were expected. He said the Committee asked Hoar Management to obtain more information on the possibilities for these projects, i.e. how they could be changed to come in with the estimated budget, and submit it to the Board as soon as possible.*

IX. REPORT OF FINANCE COMMITTEE

Mr. Bunn, Chair, reported that the Committee met this morning and was briefed on several matters, such as the enrollment numbers, the housing occupancy rate and how the rate compares with the expected figures according to the requirements for the bond issue money that was borrowed. He said the overall occupancy rate for the particular facilities (Hoover Apartments and Gilbert Hall) looks good this year and it is at 93% and was required to be at 87%.

Mr. Bunn said the Governor's recommended budget was discussed and how it will affect UWA. He said the needs of the University were discussed and stated that Mr. Noland was asked about the financial condition of the University. He said Mr. Noland stated that the University is in good financial shape at this time.

X. REPORT FROM INSTITUTIONAL ADVANCEMENT COMMITTEE

Mrs. Lovett, Chair, reported that the Committee heard a report from Mr. Spruiell on his area, i.e., the Capital Campaign, Annual Fund, UWA Foundation and the current Legislative session. She said Mr. Spruiell's office was commended on its stewardship efforts with the Capital Campaign.

XI. REPORT FROM UNIVERSITY PRESIDENT

Dr. Holland reported that the University is dealing with several deadlines – the SACS visit in April, Spring Commencement in May, which will have to be split into two Commencements. He said there will be a Commencement in the morning and another in the afternoon. Dr. Holland announced that there will be about 20-25 parents from China who will be attending undergraduate graduation, along with some dignitaries from Guangdong University.

Dr. Holland said one of the major things coming up is the planning retreat to work on the University's Strategic Plan for October 1, 2013 through September 30, 2018. He said everyone should be aware of the challenges of today and how UWA can continue to be successful. Dr. Holland indicated he would like to be able to present a proposed Strategic Plan at the September 2013 meeting for discussion and adoption.

XII. ADJOURN

Mr. Northcutt asked if there was any other business to be brought before the Board. Mr. Bunn advised the members of the Board that he and the other members of the Nominating Committee would welcome individual names who would be willing to serve as an officer. Mr. Northcutt also stated that a member of the Committee could serve as an officer.

There was no other business and Mr. Northcutt thanked everyone for their attendance and support and requested Rev. O'Neil to end the meeting with prayer.

The meeting adjourned at 2:25 p.m.

Respectfully submitted,

Rebecca Lewis
Secretary to the Board

Earlene Lindsey
Assistant Secretary to the Board