

BOARD OF TRUSTEES
The University of West Alabama
Bell Conference Center
September 10, 2012, 1:00 p.m.

I. CALL TO ORDER

Mr. John Northcutt, President *pro tem*, called the meeting to order. He welcomed everyone to the meeting and requested Rev. O'Neil to give the invocation.

II. ROLL CALL

Mr. Northcutt requested Mrs. Rebecca Lewis, Secretary to the Board, to call the roll. Members attending were: Mrs. Jean Anderson, Mr. Thomas Ballow, Jr., Mr. Terry Bunn, Mrs. Rebecca S. Lewis, Mrs. Margaret Lovett, Mr. John Northcutt, Rev. Willie B. O'Neil, Mr. Alex Saad, Mr. Bill Sager, Mr. Jerry F. Smith, Mr. Thed Spree, and Mr. Victor Vernon. Absent: Mr. Randall Hillman. Mrs. Lewis announced that a quorum was present.

III. APPROVAL OF AGENDA

Mr. Northcutt asked for a motion to approve the agenda for today's meeting. Mrs. Anderson moved to approve the agenda, Mrs. Lewis seconded the motion, and the agenda was approved.

IV. APPROVAL OF MINUTES FOR JUNE 4, 2012, BOARD MEETING

Mr. Smith made a motion to approve the minutes from the meeting held on June 4, 2012; Mrs. Lovett seconded the motion; and the motion was approved.

V. REPORT OF THE BOARD PRESIDENT

A. Adoption of Board of Trustees Manual

Mr. Northcutt said the Manual was previously distributed at the June Board meeting for review and now he needs a motion to approve. He said a policy was added to the Manual requiring a Board retreat at least every other year. Mrs. Anderson made a motion to adopt the Board of Trustees Manual; Mrs. Lovett seconded the motion; and the motion was approved.

B. Schedule of Board and Committee Meetings for 2012-2013

Mr. Northcutt stated that the Committee schedule has been revised because of the request by some members of the Board to have more meetings of particular committees in a year. Mr. Sager made a motion to approve the newly revised Schedule of Board and Committee Meetings for 2012-2013; Mr. Vernon seconded the motion; and the motion passed. Mr. Saad said he would like to have the Finance Committee meet each quarter and provide budget updates.

Mrs. Lewis asked Dr. Holland and Mr. Northcutt to try and come up with some kind of schedule for the Board meeting dates to ensure that the Committees can meet without being cut short because of time restraints.

C. Schedule Evaluation of the University President

Mr. Northcutt said it is time for the annual evaluation of the University President and presented a schedule, as follows:

September 10, 2012	Board President appoints ad-hoc committee
October 26, 2012	University President submits evaluation material to ad-hoc committee.
December 3, 2012	Report of the ad-hoc committee at Regular Quarterly Board Meeting.

Mr. Northcutt appointed the following to serve on the ad-hoc committee to evaluate President Holland: Mr. Bill Sager (Chair), Mrs. Lovett, Rev. O'Neal, Mrs. Anderson, and Mr. Spree. He asked for a motion to approve this slate. Mr. Vernon moved to approve the committee appointments; Mr. Ballow seconded the motion; and the motion was approved.

D. Discussion of Possible Revisions to Board Bylaws

Mr. Northcutt said several issues have come up that may involve possible revisions to the Board Bylaws. He said one item was a legislative matter to allow a trustee to join Board meetings via teleconferencing. Mr. Northcutt said other issues have arisen, as well, and will be referred to the Executive Committee (Mr. Northcutt, Chair, Mr. Ballow, Mrs. Lewis, Mrs. Lovett, and Mr. Hillman) for review. He also said any recommendation by the Executive Committee to change the Bylaws will have to be approved by the full Board.

VI. REPORT OF ACADEMIC AFFAIRS COMMITTEE

Rev. O'Neal reported that the Committee heard a report from Dr. Taylor on the Academic Affairs area. He asked Dr. Taylor to summarize his report. Dr. Taylor said Mrs. Angel Jowers joined the meeting and presented a report on the SACS process. He said the Compliance Report was dropped in the mail last Friday, the QEP Focus Report will be due on February 25, 2013, and the onsite visit by the SACS team will be April 8-10, 2013. Dr. Taylor said the reaffirmation decision would be made at the SACS annual meeting in December 2013.

Dr. Taylor said various strategies have been discussed to enhance enrollment, such as trying to reach areas more areas within the State than have been reached in the past. He said they are discussing workforce training, based on the shortage of people coming into the training for jobs. Dr. Taylor reported that the applications for Fall 2 online session are trending upward. He said the Dual Enrollment program increased from 17 last year to 47 for this Fall, and a new retention program is being used this Fall. Dr. Taylor announced that UWA was recently named by *The Chronicle of Higher Education* as one of the fastest growing institutions in the nation between 2000 and 2010.

Dr. Taylor referred to the International report provided in packets. He stated there is a third Edmund Muskie fellow on campus from Pakistan and she will be on campus for two years. Dr. Taylor said when the on campus Chinese students receive their bachelor's degree from UWA, they will be encouraged to pursue a MBA in Switzerland.

Mr. Saad reiterated his concern regarding the error in FTE enrollment and requested that this problem be addressed because it could affect the bond indebtedness. Dr. Taylor indicated he did not see this as a problem.

VII. REPORT OF THE INSTITUTIONAL ADVANCEMENT COMMITTEE

Mrs. Lovett reported that all members of the Committee attended. She said Mr. Spruiell and his staff gave reports for all areas of Institutional Advancement and discussed each area's accomplishments. She said the new *UWA Today* magazine was sent to all trustees. Mrs. Lovett said reports on Alumni activities, Public Relations, Marketing, as well as the latest figures on the Capital Campaign were presented.

VIII. REPORT OF THE STUDENT AFFAIRS COMMITTEE

Mrs. Lewis said this Committee met this morning and she asked Mr. Buckalew to present a short summary of his report. Mr. Buckalew stated the new residence hall (Gilbert Hall) opened for the Fall Semester. He also said the Housing Office has been operating under an old policy for many years that required freshman students to live on-campus their first year. Mr. Buckalew said the policy was adopted by the Board in the 1970s and he presented a resolution to adopt, confirm and ratify this policy. Mrs. Lewis indicated this is a recommendation of the Committee. Mr. Northcutt said a second would not be necessary and called for the vote. The motion passed without opposition.

IX. REPORT OF UNIVERSITY FACILITIES COMMITTEE

Mr. Ballow, Chair, reported that the new residence hall, Gilbert Hall, is now in operation. He said the bid for the Livingston High School Gymnasium project was recently awarded to APEX from Birmingham, AL. Mr. Ballow stated the President reported on all projects completed, and the continuing projects and future projects.

Mr. Ballow said the Facilities Committee voted to recommend that the Board authorize President Holland to purchase the Presbyterian Properties, consisting of the Houston-Bailey House and the Mance House and lot, for the price of \$110,000. Mr. Northcutt said no second is needed and called for a vote. The Motion passed.

X. REPORT OF UNIVERSITY PROVOST

(This report was presented under Item VIII.)

XI. REPORT FROM UNIVERSITY PRESIDENT

Dr. Holland discussed the Strategic Plan Scorecard, stating there were improvements in some areas and not in others. He noted that freshman and transfer enrollment grew; however, the retention rate and graduation rate declined. Dr. Holland indicated that retention will be addressed in a major way until better figures are obtained. He said the average ACT score increased by 2.36%, the minority faculty increased by 31.25%, and the minority professional staff increased by 4%. Dr. Holland said grants awarded increased by 14.60%.

Dr. Holland said Anderson's student health clinic is now open, but noted that it is located in a temporary building until the new building is constructed at the Livingston Motel site.

Dr. Holland said the University was recently awarded a grant in the amount of \$107,000 by ADECA, which will allow the University to offer training for certified nursing assistants.

Dr. Holland reported that Moody's Investors Service recently reviewed the University's credit stability and continued its A2 rating, which is very positive.

Dr. Holland reported that the City and UWA are partnering on a recycling grant (\$187,000) on campus and the community. He said this would be a good opportunity for students to work at the facility. He reported on the crime statistics for the campus, and mentioned the Fall Pilgrimage of the Alabama Historical Association scheduled for October 12-13, 2012, in Livingston.

XII. ADJOURN

Mr. Northcutt asked if there was any other business to be brought before the Board. There was none and he thanked everyone for their attendance and support.

The meeting adjourned at 2:00 p.m.

Respectfully submitted,

Rebecca Lewis
Secretary to the Board

Earlene Lindsey
Assistant Secretary to the Board