## **8** Guardian<sup>.</sup>

# Guide to reporting a disability

Group name The University of West Alabama

Group number 00067397

Phone

## Fastest and recommended method



#### Online

<u>Click here</u> or scan the QR code to start the claims submission process.



**800-268-2525** Monday - Friday 8:00 am – 8:00 pm ET

If you already have a Guardian Anytime account, please <u>log in to Guardian</u> <u>Anytime</u> to file your claim.

### **Required information**



#### Personal

- 🔗 Group Plan number and Member ID\*
- ⊘ Name and address
- Ø Phone number and email address
- Sirthday
- Social Security number
- Bank routing and account number for direct deposit



#### Medical

Orbisician's name

Phone number

## **Questions?**



Scan the QR code or click the link below to access our resource center. guardianlife.com/forms/group/ short-term-disability



What is Short Term Disability?



Disability terms to know

If you are unable to find what you need, call a Guardian Service Representative at 800-268-2525 between Monday and Friday, 8:00 am to 8:00 pm ET.

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