

BOARD OF TRUSTEES
The University of West Alabama
Bell Conference Center
March 5, 2012, 1:00 p.m.

A G E N D A

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Approval of Minutes for November 28, 2011, Board Meeting
- V. Report of the Board President (Mr. John Northcutt)
 - A. Dr. Tommy Bice, State Superintendent of Education [See Attachment]
 - B. Meeting Schedule for Remainder of 2012
 - C. Proposed Board Retreat
 - 1. Location: Birmingham or Montgomery
 - 2. Date: April
 - 3. Duration One night (6:30p.m.-9:00 p.m.) and One Day (8a.m.-1:00 p.m.)
 - 4. Suggested Topics:
 - a. Review of University Strategic Plan
 - b. Alabama Open Meetings Law
 - c. State Ethics Law
 - d. Responsibilities of Board Members
 - e. Developing Legislative Relations
 - D. Budget Planning Session with Board's Finance Committee
Week of May 7-11 (Date-to-be-determined)
 - E. Next Quarterly Board Meeting, June 4th
Presentation of 2012-2013 Budget for Adoption
- VI. Report of Academic Affairs Committee (Rev. Willie O'Neal, Chair)
- VII. Report of Student Affairs Committee (Mrs. Becky Lewis, Chair)
- VIII. Report of University Facilities Committee (Mr. Tom Ballow, Chair)
- IX. Report from the University Provost (Dr. David Taylor)
 - A. SACS
 - 1. Self-Study
 - 2. QEP
 - B. Enrollment
 - 1. On Campus
 - 2. Online
 - C. International Programs
 - D. New Program Offerings
- X. Report from the University President (Dr. Richard Holland)
 - A. Capital Campaign
 - B. Legislative Activities
 - C. UWA/Livingston/ARMC Clinic
- XI. Adjourn
 - Next meeting of the Board – June 4, 2012

NOTE: Tour of Gilbert Hall following Board Meeting

BOARD OF TRUSTEES
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March 5, 2012, 1:00 p.m.

I. CALL TO ORDER

Mr. John Northcutt, President *pro tem*, called the meeting to order at 1:00 p.m. He welcomed everyone to the meeting and requested Rev. O'Neill to give the invocation.

II. ROLL CALL

Mr. Northcutt requested Mrs. Rebecca Lewis, Secretary to the Board, to call the roll. Members attending were: Mr. Thomas Ballow, Jr., Mr. Terry Bunn, Mrs. Rebecca Lewis, Mrs. Margaret Lovett, Mr. John Northcutt, Rev. Willie B. O'Neill, Mr. Alex Saad, Mr. Bill Sager and Mr. Thed Spree. Absent: Mrs. Lena Hardaway, Mr. Randall Hillman, and Mr. John Smith. Mrs. Lewis announced that a quorum was present.

III. APPROVAL OF AGENDA

Mr. Northcutt asked for a motion to approve the agenda for today's meeting. Mr. Sager moved to approve the agenda, Mr. Saad seconded the motion, and the agenda was approved.

IV. APPROVAL OF MINUTES FOR November 28, 2011

Mrs. Lovett made a motion to approve the minutes from the meeting held on November 28, 2011; Mr. Spree seconded the motion; and the motion was approved.

V. REPORT OF THE BOARD PRESIDENT

A. *Dr. Tommy Bice, State Superintendent of Education*

Mr. Northcutt announced that Dr. Bice was planning to attend the meeting today, but a conflict arose and he could not.

B. *Meeting Schedule for Remainder of 2012*

Mr. Northcutt said some of the members of the Board advised him at the meeting in November that they would like to have more than one meeting a year of the Academic Affairs and Athletic Committees. He said the schedule has been revised to reflect two meetings a year for these Committees. Mr. Northcutt called for a motion to approve the

revised meeting schedule; Mr. Bunn so moved; Mr. Spree seconded the motion; and the motion was approved.

C. *Proposed Board Retreat*

Mr. Northcutt said he and Dr. Holland have come up with a possible site and some topics to discuss at an annual Board retreat. Some of the suggested topics are: A Review of University Strategic Plan, the Alabama Open Meetings Law, the State Ethics Law, Responsibilities of Board Members, and Developing Legislative Relations. He said the meeting could be in Birmingham or Montgomery and added that Ms. Lindsey would be sending out an Email polling each Board member right away. Mr. Northcutt encouraged each member to list their top three choices and return the information to Ms. Lindsey. Mr. Saad suggested that an orientation for new trustees should be incorporated in the retreat if they are named by that date.

D. *Budget Planning Session with Board's Finance Committee*

Mr. Northcutt announced that a day for the annual Budget Planning Session needs to be selected and it could possibly be during the week of May 7-11. He indicated the Board members should notify Ms. Lindsey of their choices for the workshop as soon as possible.

E. *Next Quarterly Board Meeting, June 4th*

Mr. Northcutt said the next Board meeting is scheduled for June 4th, at which time the budget for the next fiscal year would be presented for adoption.

VI. REPORT OF ACADEMIC AFFAIRS COMMITTEE

Rev. O'Neal, Chair, reported that the Committee met this morning and he asked Dr. David Taylor, Provost, to present a synopsis of his report. Dr. Taylor said he would combine this report with his regular University Provost report that appears later on the Agenda. He discussed the upcoming SACS self-study, the on-site visit by SACS in 2013, the Quality Enhancement Plan (QEP), enrollment on campus and online, the International program, faculty searches, faculty evaluations, diversity of faculty and staff, update on the Office of Sponsored Programs, Educational Outreach, Campus School, and the Livingston Press. Dr. Taylor said he also went into

a very detailed and lengthy report on the critical needs for more office space, classroom space, and laboratory space in the Academic areas.

VII. REPORT OF THE STUDENT AFFAIRS COMMITTEE

Mrs. Lewis, Chair, reported that the Committee met this morning and had a wonderful meeting. She asked Mr. Danny Buckalew, Vice President for Student Affairs, to present a summary of his presentation to the Committee. He reported that the opening of the addition to the Hoover Apartments, which added 96 new beds, was very helpful in the Fall Semester. Mr. Buckalew said the Gilbert Hall dormitory will accommodate 459 students when it is opened in August 2012. He said it will offer classrooms, snack areas, and each unit will have a private bath.

Mr. Buckalew reported that some of the students went on a snow skiing trip to Santa Fe, New Mexico, earlier this year and that Mr. Hester also took some members of the Blue Key to a convention in Chicago earlier this year. He said Mr. Gardner hosted the Alabama/Mississippi National Intramural Recreation and Sports Association (NIRSA) Workshop recently on campus and it was well attended. The University cheerleaders will be going to Myrtle Beach, SC, to a national competition in the next couple of weeks, and tryouts are scheduled for April 27. Mr. Buckalew discussed the changes in the Federal guidelines for awarding Financial Aid. He reported that the University Band program has been doing really well, and stated there are currently 150 band members. Mr. Buckalew said the Band was the lead marching band for the Crewe of Columbus Mardi Gras Parade in Mobile in February, and they also led the Higher Education Partnership Parade in Montgomery last week.

VIII. REPORT OF THE UNIVERSITY FACILITIES COMMITTEE

Mr. Ballow, Chair, asked Mr. Noland to give an update on the Young Hall Cafeteria and the Moon Hall addition. Mr. Noland indicated the plans and specs are being developed for the Cafeteria and the Moon Hall project has already begun and is on schedule.

Mr. Ballow reported that the Livingston Presbyterian Church recently approached the University about purchasing two pieces of property – the Houston-Bailey House to be removed from the lot and the Mance House and lot, all located next to the Church. He said after some discussion, the Committee approved a motion to allow President Holland to negotiate with the

Presbyterian Church representatives on a price for the two properties and provide this information at the June 2012 Board meeting. Mr. Northcutt called for a second and Rev. O'Neal provided a second. The motion was approved.

Mr. Ballow said the report on the Long-Term Planning Projects for the University was discussed. He said the Committee voted to authorize an expenditure of \$281,000 for the construction/design development documents for the long-term planning projects; Ms. Lewis provided a second; and the motion was approved. After approval, Mr. Ballow stated that Hoar Management would provide the following at the June Board Meeting:

1. A complete estimate of cost for the 100% documents for the LHS Gymnasium, including a budget and schedule;
2. A 70% complete set of documents for the remainder of Livingston High School, including a budget and schedule; and
3. A 15% complete set of documents for Spieth Hall, with schedule and budget.

IX. REPORT FROM UNIVERSITY PROVOST

Note: This report was combined with the Academic Affairs Committee Report in Item VI.

X. REPORT FROM THE UNIVERSITY PRESIDENT

Dr. Holland announced that he received a call this morning from former Director of Athletics, E. J. Brophy, who called to congratulate the University of West Alabama on the Gulf South Conference Championship win after beating UAH, where he is currently the Director of Athletics.

A. Capital Campaign

Dr. Holland reported that the in-house goal for the Capital Campaign is to achieve the \$15 million mark by December, 2012, which would be one year ahead of schedule. He said that over \$11.5 million has been raised to date.

B. Legislative Activities

Dr. Holland distributed a copy of a proposed bill to be considered by the Legislature, and said it would allow the Board to conduct meetings when a Board member joins the discussion via telephone. He added that four of the other institutions are currently doing

this. Mr. Saad stated he was opposed to such a change, that he felt if someone planned to serve as a member of the Board, he/she should attend the meetings. Mr. Bunn made a motion to refer this to the By-laws Committee; Mr. Saad seconded the motion; and the motion was approved.

C. UWA/Livingston/ARMC Clinic

Dr. Holland said it was reported to him that Anderson's Board approved the agreement with the City of Livingston. He said by the June meeting of the UWA Board of Trustees, they should have a presentation of the services they will provide at the Livingston Clinic.

D. Athletics

Dr. Holland reported that the Women's Basketball team won the Gulf South Championship and would be playing Rollins College in the Regional NCAA Division II Tournament next weekend, in Winter Park, Florida.

D. Other

Dr. Holland asked Clemit Spruiell to give a brief report on the State Legislature. Mr. Spruiell reported that the first session is about 1/3 over and not much has been accomplished. He said, however, there is a little light at the end of the tunnel, where revenues seem to be coming in better.

X. ADJOURN

Mr. Northcutt asked if there was any other business to be brought before the Board. There was none and he thanked everyone for their attendance.

The meeting adjourned at 1:50 p.m.

Respectfully submitted,

Rebecca Lewis
Secretary to the Board

Earlene Lindsey
Assistant Secretary to the Board